

"CACFP Plus!"

Description: We have designed this workshop for key staff that have a solid understanding of the Child and Adult Care Food Program (CACFP). This workshop will always include a summary of the basics; other topics will vary from one year to the next. (New agencies and/or new workers are welcome to attend this workshop though we do strongly suggest that new agencies and/or staff also attend a "Basic Training" session or participate in other methods of training provided by the State agency.) **There is no charge for this workshop.**

How to Register: Please register using the registration form by mail, fax, or email. The form is available from the Child and Adult Nutrition Services (CANS) office.

Things to Consider:

- **You must pre-register.** You should mail your registrations at least 20 days prior to the date of the workshop. We will confirm that we have received all registrations.
- **What to Bring:**
 - An open mind, ready to learn!
 - Agency's purchasing plan and conflict of interest policies
 - Milk allergy special diet requests (if you have questions on them).
- Plan to **arrive at least 15 minutes prior** to the start of the workshop.
- Due to variations in temperature in meeting rooms, we suggest that you **dress in layers** of clothing so you can adjust for your comfort.
- The Department of Education is **not able to provide food or drinks**, so please plan for that.
- **Please let us know by calling (605) 773-3413 if any participants need a sign language interpreter, alternate formats of printed materials, or wheelchair access.** We need at least two week's advance notice.
- If **bad weather** is likely, **call** our office at **(605) 773-3413** to **confirm** that we will still have the workshop.

Your Responsibilities: We expect workshop participants to learn about their agency's responsibilities in the CACFP. Participants should return to work and share what they have learned about these requirements with the agency (including board members).

Certificates: We will take attendance at each session. Following the workshop, we will send a certificate for each participant. Certificates will indicate the number of hours of training from the CACFP workshop.

CACFP Plus! Workshop Schedule

8:00-8:30 Registration

8:30-10:00 Purchasing Requirements in the CACFP ~ A summary of the requirements for purchasing products. We will dig into the purchasing requirements that are used most commonly in child care facilities. There will be plenty of time for questions and answers. Bring along your agency's purchasing plan (if you have one).

----- **BREAK – move around and meet people ☺** -----

10:15-11:45 Creditable Grains and Breads ~ We will dive into the new rules for grains and breads to include grains that are no longer allowed and then also get into the details of how to know if a product meets the definition of a whole grain item in the Child and Adult Care Food Program.

11:45-1:15 LUNCH BREAK (on your own)

1:15-3:15 CACFP Basics ~ The game of Jeopardy returns as a fun way to review each of the required CACFP training topics.

----- **BREAK – move around and meet people ☺** -----

3:30-4:30 Fluid Milk Requirements ~ We will discuss the fluid milk requirements during this session. We would anticipate that this session will likely flow into a discussion about nondairy beverage substitutions related to medical needs. Feel free to bring along any special diet request examples that are related to milk allergies. We can discuss your questions during the session. If you send the examples to Melissa.Halling@state.sd.us in advance, she can remove names and use them as examples. This is not required, but may be helpful to your agency and others.